

# STATE OF IOWA MASTER AGREEMENT

MA# 005 CT2958MVAST 1

EFFECTIVE BEGIN DATE: 12-07-2005 EXPIRATION DATE: 10-31-2008

PAGE: 1 of 4

**BUYER:** RANDALL STAPP

Randall.Stapp@iowa.gov

515-242-5005

FOB

PAYMENT TERMS (%): DAYS:

**VENDOR:** 

Allstate Tower Inc

PO Box 25

Henderson, KY 42419-0025

USA

VENDOR CONTACT:

David Burch

**PHONE**: 270-827-5150 **EXT**: **EMAIL**: contractsales@direcway.com

**VENDOR #**: 52240744200

## **DESCRIPTION OF ITEMS CONTRACTED**

Tower Maintenance Services per RFP BD80600S365. Services on towers. See short form contract attached for labor prices.

#### **RENEWAL PERIODS**

FROM 11-01-2008 TO 10-31-2009 FROM 11-01-2009 TO 10-31-2010 FROM 11-01-2010 TO 10-31-2011

## **THRESHOLDS**

MINIMUM ORDER AMOUNT: MAXIMUM ORDER AMOUNT: NOT TO EXCEED AMOUNT:

## **AUTHORIZED DEPARTMENT**

ALL

SUB Political Sub-divisions

		TOTAL	\$0.00
VENDOR:	CONDITION	THIS MA IS SUBJECT TO THE TERMS AND CONDITIONS ATTACHED HERETO. PLEASE SEE ATTACHMENTS FOR FURTHER DESCRIPTIONS.	
APPROVED BY:			



# STATE OF IOWA MASTER AGREEMENT

MA# 005 CT2958MVAST 1

EFFECTIVE BEGIN DATE: 12-07-2005 EXPIRATION DATE: 10-31-2008

PAGE: 2 of 4

LINE NO.	QUANTITY / SERVICE DATES UNIT	COMMODITY / DESCRIPTION	UNIT COST / PRICE OF SERVICE
1	0.00000	93684	\$0.00000
			\$0.00000

Towers, Radio/Radar, etc., Maintenance and Repair (Including



Fields of Opportunities

EFFECTIVE BEGIN DATE: 12-07-2005 EXPIRATION DATE: 10-31-2008 PAGE: 3 of 4

## **TERMS AND CONDITIONS**

## Incorporation

The Request for Proposal and/or bid documents for this project and the vendor's proposal in response to the RFP or Bid together with any clarifications, attachments, appendices, or amendments of the State or the Vendor are incorporated into this Contract by reference as if fully set forth in this Contract.

### Remedies upon Default

In any case where the vendor has failed to deliver or has delivered non-conforming goods and/or services, the State shall provide a cure notice. The notice to cure shall state the maximum length of time the vendor has to cure. If after the time period stated in the notice to cure has passed, the vendor continues to be in default, the State may procure goods and/or services in substitution from another source and charge the difference between the contracted price and the market price to the defaulting vendor. The State's Attorney General shall be requested to make collection from the defaulting vendor.

#### Force Majeure

Force majeure includes acts of God, war, civil disturbance and any other causes which are beyond the control and anticipation of the party affected and which, by the exercise of reasonable diligence, the party was unable to anticipate or prevent. These provisions of force majeure also apply to subcontractors or suppliers of the Vendor. Force majeure does not include financial difficulties of the Vendor or any associated company of the Vendor, or claims or court orders that restrict the Vendor's ability to deliver the goods or services contemplated by this Agreement. Neither the Vendor nor the State shall be liable to the other for any delay or failure of performance of this Agreement caused by a force majeure, and not as a result of the fault or negligence of a party.

#### Subcontractors

The successful vendor shall be responsible for all acts and performance of any subcontractor or secondary supplier that the successful vendor may engage for the completion of any contract with the State. A delay that results from a subcontractor's conduct, negligence or failure to perform shall not exempt the vendor from default remedies. The successful vendor shall be responsible for payment to all subcontractors and all other third parties.

### **Termination-Non-Appropriation**

Notwithstanding any other provision of this contract, if funds anticipated for the continued fulfillment of this contract are at any time not forthcoming or insufficient, either through the failure of the State to appropriate funds, discontinuance or material alteration of the program for which funds were provided, then the State shall have the right to terminate this contract without penalty by giving not less than thirty (30) days written notice documenting the lack of funding, discontinuance or program alteration.

### **Immunity of State/Fed Agencies**

The vendor shall defend and hold harmless the State and Federal funding source for the State of Iowa from liability arising from the vendor's performance of this contract and the vendor's activities with subcontracted and all other third parties.

#### **Assignment**

Vendors may not assign contracts or purchase orders to any party (including financial institutions) without written permission of the General Services Enterprise - Purchasing.

### **Anti-Trust Assignment**

For good cause and as consideration for executing this purchase order, the vendor, through its duly authorized agent, conveys, sells, assigns, and transfers to the State of Iowa all rights, title and interest in and to all causes of action it may now or hereafter acquire under the anti-trust laws of the United States and the State of Iowa, relating to the particular goods or services purchased or acquired by the State of Iowa pursuant to the using State of Iowa agency.

## **Delivery and Acceptance**

When an award has been made to a vendor and the purchase order issued, deliveries are to be made in the following manner.

- A. Deliveries All deliveries are to be made only to the point specified on the purchase order. If delivery is made to any other point, it shall be the responsibility of the vendor to promptly reship to the correct location. Failure to deliver procured goods on time may result in cancellation of an order or termination of a contract at the option of the State.
- B. Delivery Charges All delivery charges should be to the account of the vendor whenever possible. If not, all delivery charges should be prepaid by vendor and added to the invoice.
- C. Notice of Rejection The nature of any rejections of a shipment, based on apparent deficiencies disclosed by ordinary methods of inspection, will be given by the receiving agency to the vendor and carrier within a reasonable time after delivery of the item, with a copy of this notice to the General Services Enterprise Purchasing. Notice of latent deficiencies which would make items unsatisfactory for the purpose intended may be given by the State of Iowa at any time after acceptance.

## **Delivery and Acceptance (cont)**

- D. Disposition of Rejected item The vendor must remove at the vendor's expense any item rejected by the State. If the vendor fails to remove that rejected item, the State may dispose of the item by offering the same for sale, deduct any accrued expense and remit the balance to the vendor.
- E. Testing After Delivery Laboratory analysis of an item or other means of testing may be required after delivery. In such cases, vendors will be notified in writing that a special test is being made and that payment will be withheld until completion of the testing process.

### Title to Goods

The vendor warrants that the goods purchased hereunder are free from all liens, claims or encumbrances.

## Indemnification

To the extent that goods are not manufactured in accordance with the State's design, the vendor shall defend, indemnify and hold harmless the State of Iowa, the State's assignees, and other users of the goods from and against any claim of infringement of any Letter Patent, Trade Names, Trademark, Copyright or Trade Secrets by reason of sale or use of any articles purchased hereunder. The State shall promptly notify the vendor of any such claim.

#### **Nondiscrimination**

The vendor is subject to and must comply with all federal and state requirements concerning fair employment and will not discriminate between or among them by reason of race, color, religion, sex, national origin or physical handicap.

#### Warranty

The vendor expressly warrants that all goods supplied shall be merchantable in accordance with the Uniform Commercial Code, Section 2-314 and the Iowa Code, Section 554.2314.

#### **Taxes**



# STATE OF IOWA MASTER AGREEMENT

MA# 005 CT2958MVAST 1

EFFECTIVE BEGIN DATE: 12-07-2005 EXPIRATION DATE: 10-31-2008

PAGE: 4 of 4

The State of lowa is exempt from the payment of lowa sales tax, motor vehicle fuel tax and any other lowa tax that may be applied to a specified commodity and/or service. Contractors performing construction activities are required to pay state sales tax on the cost of materials. The lowa Department of Revenue exemption letter will be furnished to a vendor upon request.

#### **Hazardous Material**

All packaging, transportation, and handling of hazardous materials shall be in accordance with applicable federal and state regulations including, but not limited to, the Material Safety Data Sheet provision of O.S.H.A. Hazard Communication Standard 29CFR 1910.1200, and Iowa Administrative Code, Chapter 567.

#### Public Records

The laws of the State of lowa require procurement records to be made public unless exempted by the Code of lowa.

#### Miscellaneous

The terms and provisions of this contract shall be construed in accordance with the laws of the State of Iowa. Any and all litigation or actions commenced in connection with this contract shall be brought in Des Moines, Iowa, in Polk County District Court for the State of Iowa. If however, jurisdiction is not proper in Polk County District Court, the action shall only be brought in the United States District Court for the Southern District or Iowa, Central Division, providing that jurisdiction is proper in that forum. This provision shall not be construed as waiving any immunity to suit or liability, which may be available to the State of Iowa.

If any provision of this contract is held to be invalid or unenforceable, the remainder shall be valid and enforceable.

#### **Records Retention**

The vendor shall maintain books, records, and documents which sufficiently and properly document and calculate all charges billed to the State of lowa throughout the term of this Agreement for a period of at least five (5) years following the date of final payment or completion of any required audit, whichever is later. The vendor shall at, no charge, permit the Auditor of the State of lowa, or any authorized representative of the State (or where federal funds are involved, the Comptroller General of the United States or any other authorized representative of the United States government) to access and examine, audit, excerpt and transcribe any directly pertinent books, documents, papers, electronic or optically stored and created records, or other records of the vendor relating to orders, invoices, or payments documentation or materials pertaining to this Agreement.

### **Independent Contractor**

The vendor is an independent contractor performing services for the State of Iowa, and as such shall not hold itself out as an employee or agent of the State.

## **Performance Monitoring**

For all service contracts, the requirements of lowa Code sections 8.47 shall be incorporated into final terms and conditions of the contract.

#### N60

**NET 60 DAYS** 

1305 East Walnut Street Hoover State Office Building, Level A Des Moines, IA 50319-0105

> CONTRACT AGREEMENT No. CT2958MVAST

Date: December 7, 2005

#### SHORT FORM CONTRACT

\_\_\_\_\_\_

Vendor

AllState Tower Incorporated

General Contract available 3

PO Box 25

3 to all State Agencies and

Henderson, KY 42419

3 political subdivisions.

\_\_\_\_\_\_

CONTRACT PERIOD - Effective 12-07-05

Terminates 09-30-08 \_\_\_\_\_\_

#### DESCRIPTION OF ITEMS CONTRACTED

General Contract for General Maintenance Services of Broadcasting and Communication Towers, pursuant to the specifications, terms and conditions of Bid No. BD80600S365 dated 08-01-05 on file with The Department of Administrative Services, GSE Purchasing, Hoover Building, Level A, Des Moines, Iowa 50319-0105.

Tower Maintenance Services may include such tasks as Inspection, Painting, Repair and Re-Lamping.

- This contact may be mutually renewed on an annual basis pending 1) satisfactory contractor performance and price stability. Total contract term can not exceed six years.
- This contract does not guarantee the contractor any certain volume of sales. Individual Agencies or political subdivisions will issue specific work orders against the contract as needed upon receiving and agreeing to price quotations by contractor for specific work. No state agency or political subdivisions are required to use this contract. State Agencies and political sub-divisions may elect to conduct their own competitive selection process according to administrative rule for any specific work project.
- The commencement and completion dates for specific projects shall be indicated in contractor quotes prior to beginning work orders issued by the agencies. The bidder shall be expected to estimate these to the best of their ability. The contractor shall include a detailed time line in number of working days on the expected delivery ARO of each of the deliverables in their quote. At the discretion of the State, failure to deliver within the quoted time line, plus ten (10) days, without just cause as allowed per section 2.6, will constitute default. Remedy may include a reduction in price(s), in the amount of 2%, for each day deliverable is late and / or may include forfeiture of any performance bond.
- Payment Terms (Net 60 Days) and Acceptances: The Vendor shall submit invoices for payment to the agency issuing the specific work order.
- 5) Partial Payments on contract may be made monthly by means of a state warrant to the extent of ninety percent (90%) of the value of actual work performed, including material stored at the building site, as determined by the agency's Project Manager.
- The Contractor shall submit to the agency's Project Manager an application in triplicate for each partial payment on an A.I.A. Form G702 and G703

- and, if required, receipts or other vouchers from subcontractors showing his payment to them for materials and labor. Applications shall reflect the valuation of work completed and materials furnished during the previous month's period. "Materials furnished" means materials incorporated in the work and materials suitably stored at the site.
- 7) Final retainage shall not be released until at least thirty-one (31) days after completion and final acceptance of all work by the agency's Project Manager, verification of sales / use tax refund requests, and all other contract requirements have been fulfilled, accepted and approved. The Agency shall notify the Vendor in writing of any non-compliance and provide the Vendor an opportunity to cure any non-compliance. If the non-compliance is not cured within the requisite time frame set out in Subsection 2.6.2.1, the Agency may continue withholding ten (10) percent of any charges payable to the Vendor and may continue to withhold ten (10) percent of any succeeding payment until the non-compliance is cured, or the Agency may pursue other remedies available to it under the Contract.
- 8) No notification of payment being processed, no payment or partial payment made to the Contractor, nor the partial or entire use or occupancy of the work by the agency shall be held to constitute an acceptance, in whole or in part, by the agency prior to making the final payment and final acceptance in full completion of the contract.
- 9) The Agency, the Tower Owner or their assigned representatives shall have the right to perform periodic inspections during the construction process and will be notified by Contractor when specific milestones occur during the construction process such as completion of foundations, each guy level, final plumb and tension prior to addition of low frequency vibration devices.
- 10) Prior to final acceptance of the tower work, Owner or Agency reserves the right to perform final acceptance inspection by qualified representative either a direct employee or subcontractor to be chosen by Owner. Inspection shall consist of but not be limited to: plumb, tension, twist, torque, finish thickness and any other parameters deemed necessary by visual or mechanical means.
- 11) The Vendor shall maintain in effect insurance covering its work including Commercial General Liability Insurance of \$1,000,000 or more or as otherwise required by the agency from an authorized insurer. The Vendor's insurance shall insure against any loss or damage resulting from work performed under the Contract. All insurance policies shall remain in full force and effect for the entire term of the Contract. Each policy shall name the State of Iowa and all political subdivisions as an additional insured or loss payee, as applicable. The Vendor and any subcontractor performing work under the Contract shall provide certificates of the required insurance to the State at the time of execution of the Contract. Acceptance of the certificates shall not relieve the Vendor of any obligation under the Contract. The Contractor hereby agrees to defend, indemnify, and hold the Owner harmless from any loss resulting from bodily injuries, death, or damages to property arising directly or indirectly out of any act or failure to act on the Tower Contractor's part in the performance of the work undertaken under this contract. The Tower Contractor agrees to bind specifically every subcontractor to the applicable terms and conditions of the contract documents for the benefit of the Owner.
- 12) All insurance policies required by the Contract shall provide coverage for all claims arising from activities occurring during the performance of the Contract regardless of the date the claim is filed. The Vendor shall require any subcontractor to purchase and maintain similar policies of insurance as described in this Subsection.
- 13) At the Agency's sole discretion, the contractor may be required to post a Performance Bond prior to commencing work.

- 14) The Contract shall be construed and governed in accordance with the laws of the State of Iowa. Any and all litigation or actions commenced in connection with the Contract shall be brought in an appropriate Iowa forum.
- 15) The Contractor shall guarantee all work executed under this contract, both as to workmanship and materials, for a period of not less than one year after the date of final acceptance. Neither the final payment, nor any provision of the contract documents, shall relieve the Contractor of any responsibility for faulty materials or workmanship. And he shall remedy any defect thereto and pay for any damage to other work resulting there from, which shall appear within a period of one year from the date of final acceptance.
- 16) The vendor expressly warrants that all goods supplied shall be merchantable in accordance with the Uniform Commercial Code, Section 2-314 and the Iowa Code, Section 554.2314.

\_\_\_\_\_\_ FOB POINT DESTINATION N60 days PAYMENT TERMS: VENDOR CONTACT: Herman J. Johnston, Sales 270-826-9000 x 228 VENDOR PHONE: 270-827-4417 VENDOR FAX: VENDOR EMAIL: VENDOR I.D. NO.: 52240744200 PURCHASING CONTACT: Ashley Super PURCHASING PHONE: 515-281-7073 515-242-5974 PURCHASING FAX: PURCHASING EMAIL: ashley.super@iowa.gov COMMODITY CODE: 93684 Tower Maintenance And Repair Services RATES: .....Cost plus 30%. Straight Time labor (eight hour day) .....\$ 60.00 per hour per worker. Overtime Labor (over 8 hours)...... \$ 85.00 per hour per worker. Holiday Straight Time Labor \$100.00 per hour per worker. Holiday Overtime Labor \$125.00 per hour per worker. Food & Lodging.....\$100.00 max per day, per worker. Crew Travel..... .....\$ 0.75 per mile. RE-LAMPING (with INSPECTION): \$450.00 Minimum plus \$1.00 / foot above 200 feet.

IN WITNESS WHEREOF, the parties have executed this agreement as of the date of signature by State of Iowa below.

Purchase Orders to show reference to above Contract Number

25% upon work release; 50% upon completion; 25% upon acceptance.

For STATE OF IOWA:		For Contractor:	
Ashley Super, PA III		Name:	
Department of Admin Service	s	Title: PRESIDENT	
Alley Syr 12/7/0	5		12-14-05
Signature	Date	Signature	Date

PAYMENT:

# ALLSTATE TOWER INCORPORATED



P.O. Box 25 Henderson, KY 42419 ◆ Tel. (270) 826-9000 ext.228 ◆ Fax (270) 827-4417 Emergency (270) 748-1366

Manufacturer of Guyed and Self Supported Towers ♦ Service Division includes: Paint ♦ Repair ♦ st 22, 200 spection ♦ Plumb and Tension ♦ Re-Guy ♦ Lighting ♦ Antenna Feedline ♦ Structural Analysis

Department of ADMINISTRATIVE SERVICES GSE PURCHASING, Level A Hoover State Office Building Des Moines, IA

Subject: RFQ NO. BD80500S365 - TOWER MAINTENANCE CONTRACT

## Gentlemen:

Thank you for the opportunity to submit our proposal to your RFQ for statewide tower maintenance.

Please note, we are interested in all three (3) categories or towers.

Allstate Tower, Inc. is a full service tower company including a manufacturing plant that designs and fabricates all types of guyed, self supporting and monopoles towers as well as a maintenance and erection division that provides relamps and inspections, antenna and line work and everything in between including complete development of raw land to finished site on a turnkey basis.

We provide certificates of insurance prior to the commencement of work. We have enclosed a sample one for your convenience in reviewing our proposal.

After reviewing the enclosed proposal, should you have any question, please contact the writer at 270-577-7177.

Sincerely,

Allstate Tower, Inc.

Herman J. Johnston

Sales

Encl. Proposal

DRIGINAL NOO

## TABLE OF CONTENTS

- 1. Executive Summary
- 2. Administrative, Contractual, Service Requirements and Contractor Information.
- 3. Statement of Understanding Regarding Compliance with Chapter 1.
- 4. Statement of Understanding Regarding Compliance with Chapter 2.
- 5. Information Requested to each Section of Chapter 3.
- 6. References of Work
- 7. Proposal on CD
- 8. Letter Binding Prospective Vendor to Proposed Cost
- 9. Letter of Certification of Independent Price Determination.
- 10. Cost Proposal Format. (Exhibit A)
- 11. Attachment 1. Proposal Certification
- 12. Attachment 2. Certification of Independence and No Conflict of Interest
- 13. Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions
- 14. Authorization To Release Information
- 15. Certification of Confidentiality And Nondisclosure Agreement.
- 16. Signed W9 Form.
- 17. Safety Program on CD
- 18. Section 3.3 Vendor Requirements for All Towers
- 19. Scope of Services

## **EXECUTIVE SUMMARY**

Allstate Tower, Inc. is a full service tower contracting and engineering firm. We manufacture solid rod self supporting and guyed towers, and flanged or slip joint monopoles for the Broadcast, Cable, Utility and Telecommunications industries.

Our engineering staff uses the Weisman program and also ERI Tower program for tower design and structural analysis. Our drafting department is state of the art utilizing AutoCAD 2004.

We provide maintenance and repair service across the United States. If you require painting, plumb and tension, re-guying, inspection, re-lamping, structural analysis, structural modification or antenna and line work....call us today at 270-577-7177.

## COMPANY OVERVIEW

Allstate Tower is a spin off company of our parent company Pittsburg Tank & Tower Co., Inc. which has been in business since 1919. In the year 2000 they built a new 200,000 square foot manufacturing facility for their Ground Division and a new 60,000 square foot manufacturing facility for their Elevated Division. The new facilities at Ground Division include a 15,000 square foot office, as do the facilities at the Elevated Division. The growth of all segments of it's business from Ground and Elevated Tanks and Communication Towers necessitated the segregated facilities as tanks are basically plate shops while towers are structural steel shops. Accordingly, Allstate Tower was moved to Cairo, KY into an existing 50-acre facility that had once housed one of the Pittsburg pipe fabricating shops.

# **PERSONEL**

Don Johnston, Chairman – Active in tower business since 1959. Involved in all types fabrication, erection and maintenance work to all types of towers.

Dennis Davis, President – Active in tank and tower business since 1985. Responsible for fabrication of new towers and monopoles.

Chris Wynn, Chief Engineer – Active in tower design since 1996.

Ron Craft, Project Manager – Active in tower business since 1989 as project manager. With Allstate since 2001. Previously with Central Tower and before with Sky Way Tower Mfg.

# EXHIBIT A á COST PROPOSAL FORMAT REQUEST FOR PROPOSAL NO BD80500S365

(In US Dollars)

LABOR COST:	
Maximum Straight Time Rateá á á á á á	i á á á . \$ 60.00 per hour, per worker
Hours considered Straight Time: 8	
	á á á á \$ 85.00 per hour, per worker
Hours considered Overtime Any over	r 8 hours per day.
Maximum Holiday Straight Time Rateá á á	á á á á \$ 100.00 per hour, per worker
Hours considered Holiday Straight Time	:8
Maximum Holiday Overtime Rateá á á á á	á á á \$ 125.00 per hour, per worker
Hours considered Holiday Overtime:	Any over 8 hours per day.
EQUIPMENT INCLUDED in rates above: All necessary and the result of the second s	OVERSE WEATHER CONDITIONS (Costs
Maximum Food and Lodging Charges: á á á á á á Crew Travel from Bidders Office to Work Siteá á á	á á á å \$ 100.00 per day, per worker
Payment schedule: 25 % upon work release; 50 %	
	o upon completion, _23_70 upon acceptance
SUBMITTED BY:	DATE: 00/00/0005
NAME Herman Johnston	DATE: <u>08/22/2005</u>
SIGNATURE Vine Signature	PH: 270-577-7177
	FAX: 270-827-4417
COMPANYAllstate Tower	EMAIL: hjnwt@hotmail.com
MAILING ADDRESS P.O. Box 25, Hender	rson, KY 42419
Attach a Completed and Signed Federal W9 Form	

# **ATTACHMENT 5:**

# PROSPECTIVE VENDORS á SIGN AND SUBMIT CERTIFICATION WITH TECHNICAL PROPOSAL

# CERTIFICATION OF CONFIDENTIALITY AND NONDISCLOSURE AGREEMENT

Herman J. Johnston	_ (Print Name)			
For Allstate Tower	_ (Vendor)			
acknowledge that in the performance of responsibilities under a contract my company may acquire or have access information regarding State of Iowa employees, clients and/or Iowa citizens and that such information is designated as "proprietary and confidentialá.				
I acknowledge that my company may be subject to significant Federal and State criminal and civil penalties if it misuses or improperly releases / discloses the confidential information it may acquire or have access to.				
Therefore, my company agrees not to disclose or misuse such information except for purposes of performing under the contract. If there is doubt over confidentiality, we will regard it as confidential information. We further agree to adhere to any written procedures and policies with respect to the handling of confidential information.				
I understand, acknowledge, and agree that this confidentiality and nondisclosure agreement remains in full force and effect after the conclusion, termination or expiration of the contract.				
Date:				

# VENDOR REQUIREMENTS FOR ALL TOWERS SECTION 3.3

- 1. There are no current contractor requirements for licenses to bid this job in the State of Iowa, however the Contractor shall register as a foreign corporation.
- 2. No subcontractors anticipated at this time.
- 3. We require a signed contract and/or purchase order for the term agreement and work orders for individual sites.
- 4. See enclosed Safety Manual on CD. Our Safety Department will develop and submit for approval a site-specific safety plan for each job site.
- 5. Bidder agrees to the required insurance coverage.
- 6. Bidder has well in excess of five years experience with all type tower work.
- 7. Bidder is experienced and trained in all aspects of tower work. Our employees carry a 10-hour OSHA card, Fall Protection Certification Cards as well as RF Training and Certification Cards.
- 8. Bidder is trained in reflectometers and the use thereof.
- 9. Bidder is experienced in working with technicians via talkies during low and no power exposure. Bidder is also experienced in RF mapping of towers. Bidder utilizes Radman meters.
- 10. Bidder has a combined experience of over 100 years of tower inspection and service work.
- 11. Bidder has experience in all types antennas including hardline with bullets and pressurization. We have broken apart hard lines and cleaned carbon from within after lightning strikes as well as have removed and replaced existing hardline installations.
- 12. Bidder has installed over 1000 antenna and line jobs including removing and installing microwave dishes (including high performance) on leg and face mounts including the mounting hardware and proper path alignments. We have installed lines separately or in bundles on carrier cables. We are familiar with the correct procedures to weather proof and properly connectorsize lines and antennas.
- 13. Bidder plumbs and tensions towers of 500 feet or less with transit and dylon. Tall towers are plumb and tensioned with the intercept method and winches with pull plates to reach the desired tension.
- 14. Bidder has installed and maintained incandescent red lights as well as low, medium, high and dual strobe systems.
- 15. Bidder has an understanding and tools necessary to work on all type of lights from controllers, sockets, beacon lens, flash tubes, etc.
- 16. Bidder is familiar with shrink wrap and other type water proofing material and use there of and is also familiar with rust proofing techniques such as wire brushing and cold galvanizing antenna mounting hardware, guy hardware, etc.

# SCOPE OF SERVICES

- 1. See attached Exhibit A.
- 2. See attached sample.
- 3. We typically utilize a two-man crew for most service/maintenance work equipped with a ton truck with tools.
- 4. N/A
- 5. We require a signed contract or Purchase Order with individual notices for each required job.
- 6. We generally don't require a site representative unless we are doing antenna work and require a technician to communicate via talkies from the head end to our men on the towers.

فحرار

- 7. See enclosed sample report.
- 8. We include no material in our proposed rate. We will submit our vendor invoice on material with a 30% markup. We include a winch truck with a complete set of tools capable of providing all types maintenance work. Our price per mile in Attachment A covers the cost of the truck and equipment.
- 9. Equipment that could be needed at an extra cost would be a crane or gin pole, backhoe, tractor and plow. These would be invoiced at vendor cost plus 30%.
- 10. Emergencies 24 turn around time. Non-Emergencies are usually a 7 to 10 day turnaround time.
- 11. We feel towers should be inspected anytime a crew is present for service work, which would include plumb and tension going into winter and inspection in the Spring to check how the tower weather the winter. A plumb and tension is usually required after winter months. Otherwise the EIA/TIA recommends a minimum of annually for guyed and every three years for self-supporting towers. Age, height, construction and population fall secondary to an annual inspection and/or anytime a crew is on site.
- 12. Special Inspections on call are necessary when ever a problem exists that requires a crew on site.
- 13. Painting is controlled by the FCC/FAA by matching paint charts to the existing paint to insure compliance to regulations.
- 14. Repair Scheduled-would include annual relamps and plumb and tensions. Repair Emergency-would involve lightning strikes, light outages, broken guy wires, off airs, twisted anchors or other unexpected service work.
- 15. We quote our work lump sum when an owner desires. We feel it is better for both parties. We price our work in a competitative market on items that we have done hundreds of times.
- 16. Re-Lamping is quoted at \$450.00 minimum up to 200 feet and then is \$1.00 per foot for each additional foot. This price includes an inspection of the tower.
- 17. Other Service We offer cathodic protection, digging, coating and/or replacing anchors, antenna and line work, re-guys, structural analysis, tower beef ups, raising and lowering towers, dismantles and all other types of work you may desire.